

# Feline Holidays Global Engagement Scholarship

## Application form, requirements, terms and conditions

### Personal data

Surname, name

Address

E-Mail

Phone number

Matriculated at (name of the educational institution)

Subject of study

## Application type

Stay abroad (Yes/no)

If yes, time frame and destination country

Social engagement activity (Yes/no)

If yes, area of activity

## Application requirements

### *Stays abroad*

We presuppose that the applicants are enrolled at a university, a university of applied sciences or a similar educational institution in Germany at the time of the application and the planned stay abroad. Applicants from all subjects are welcome.

Funding is only possible if the **departure takes place after no later than March 31st** of the following year.

### *Social engagement/volunteering*

We presuppose that the applicants are enrolled at a university, a university of applied sciences or a similar educational institution in Germany at the time of the application and their voluntary work. Applicants from all subjects are welcome.

*We are currently unable to support Bachelor's or Master's degree programs that are completed entirely abroad as well as international degree programs that are carried out at different locations.*

*Erasmus students are excluded from support.*

### *Dear students,*

*we are stopping the application possibilities for Scholarships to Russia and Belarus. We know that there are many young people in Russia who reject Russia's military campaign against Ukraine and wish for peace and freedom. However, in face of the war, we cannot agree to promoting exchange relations with Russia and Belarus.*

## We expect from the scholarship recipients

### *Funding priority: stays abroad*

- a report halfway through the stay (min. 1 A4 page)
- a final report after the end of the stay (min. 3.000 words and min. 4 photos)

### *Funding priority: social engagement*

- a detailed report about the voluntary work/project and the corresponding motivation within 3 months after awarding the scholarships (min. 1 A4 page)

**Consent to the use of photos (including photos of the recipient), reports and naming within the scope of public relations activities and press work of Feline Holidays A/S Niederlassung Deutschland.**

## Application

An application can be submitted only by e-mail. The form must be filled in and sent together with the complete personal documentation to [scholarship@feline-holidays.de](mailto:scholarship@feline-holidays.de)

### Application documents and official certificates

The complete application documents for the scholarship should always contain:

- a completely filled in and signed application form
- a transcript of records for the last two semesters
- a signed letter of recommendation from a professor or an associate professor describing the applicants' goals and achievements

### *Funding priority: stays abroad*

- a description of the purpose of the stay (1-2 A4 pages)
- personal and professional goals for the stay

### *Funding priority: social engagement*

- a description of the purpose of the voluntary work (1-2 A4 pages)
- the motivation to do voluntary work
- an official proof of the organization, carrier or association about the type of activity

*Please combine all documents into one PDF file, if possible.*

## Application deadline

Applications for the Feline Holidays Global Engagement Scholarship are to be sent online from **January 1st to May 31st**. The processing of the applications can take up to 2-3 weeks after the application deadline.

Note: we only process application documents that are **complete and submitted on time**. **Additional documents will be disregarded.**

## Awarding of the scholarships

The scholarships are awarded at the **end of June** each year. We will contact all selected scholarship recipients by email. We also confirm the award of the Feline Holidays Global Engagement Scholarship with a certificate.

## Payment of the scholarships

The scholarships are paid in full.

- The full amount is paid when the scholarship is granted.

The payment can only be made to a bank account in the SEPA (Single Euro Payments Area). Any transfer fees are not covered. Payment in cash is not possible.

## Handling of personal data

By sending in this application form and the required attachments I confirm that I accept Feline Holidays A/S Niederlassung Deutschland's handling of personal data.

I consent that Feline Holidays A/S Niederlassung Deutschland stores and processes the personal data given by me.

The purpose of Feline Holidays A/S Niederlassung Deutschland's storage of the personal data is to process the applications and to contact the recipients.

## Specifically for recipients of Feline Holidays Global Engagement Scholarship

In the event that I am awarded a Feline Holidays Global Engagement Scholarship I hereby consent that Feline Holidays A/S Niederlassung Deutschland can contact me.

I consent that my personal data can be used to make a certificate which documents that I have been awarded the Feline Holidays Global Engagement Scholarship.

I consent that Feline Holidays A/S Niederlassung Deutschland stores data regarding my bank account in order to make the payments.

I consent that Feline Holidays A/S Niederlassung Deutschland – without any kind of payment – may publish the following documents, which I am obligated to make as one of the conditions for receiving the Feline Holidays Global Engagement Scholarship:

## Stays abroad

Each scholarship holder (m/f/d) is required to send us the following:

- A report halfway through the stay (min. 1 page), and
- A final report after the end of the stay (at least 3.000 words and at least four photos).

The reports and (some of) the photos will be published at [this page](#) along with the names of the recipients.

## Social engagement activity

Each scholarship holder (m/f/d) is required to send us the following:

- a detailed report about the voluntary work/project and the corresponding motivation (min. 1 A4 page)

The reports and (some of) the photos will be published at [this page](#) along with the names of the recipients.

I consent that Feline Holidays A/S Niederlassung Deutschland publishes my name on the internet in connection with the reports in order to make clear who the author is.

**I consent that Feline Holidays A/S Niederlassung Deutschland may use my name, the subject of my study and the name of the educational institution at which I am immatriculated for press releases, articles and other forms of marketing.**

**I consent that Feline Holidays A/S Niederlassung Deutschland may pass on such press releases, articles and other forms of marketing to such media and other third parties deemed relevant by Feline Holidays A/S Niederlassung Deutschland.**

#### Storage of personal data Processing of your personal data

We use a partner, HelpScout, to process the correspondence. HelpScout complies with the rules governing the processing of personal data (Privacy Shield) agreed between the United States of America (USA) and the European Union (EU). We have made a further agreement with HelpScout to ensure compliance with our privacy policy.

#### Transfer of personal data

HelpScout stores the data in data centers located around the world including USA. Therefore, personal data may be transferred to a location outside of the EU. Wie lange bewahren wir Ihre personenbezogenen Daten auf?

#### How long do we store your personal data?

##### *General procedure*

We store your personal data from the date we receive them (the application deadline is January 1st to May 31st each year).

Applications and the required attachments that are received outside of this timeframe will not be processed and will be deleted immediately.

Applications and the required attachments that are received in time will be stored no later than August 31st of the current year.

The purpose is to enable Feline Holidays A/S Niederlassung Deutschland to find an alternative recipient in the event that one of the original recipients declines an awarded scholarship.

##### *Procedure for recipients*

We store the application form and the required attachments, your bank account data and the value of the scholarship you have received for a period of ten years. The purpose is to be able to document the payments to relevant authorities.

## Recall of consent

I confirm that I have been informed that I may at any time choose to recall my consent given to Feline Holidays A/S Niederlassung Deutschland to store and process my personal data.

If you wish to recall your consent you must send an email to [datenschutz@feline-holidays.de](mailto:datenschutz@feline-holidays.de). *We point out that in some cases it is necessary to register and store your request to ensure that we comply with your right to recall your consent.*

In the event that you recall your consent before Feline Holidays A/S Niederlassung Deutschland has decided who will receive the scholarships of the current year, you confirm that, simultaneously with the recall of your consent, you withdraw your application.

In the event that you are not awarded a scholarship, we will delete your application and the required attachments no later than August 31st of the current year.

## Specifically for recipients

In the event that you have been awarded a scholarship, and you recall your consent that Feline Holidays A/S Niederlassung Deutschland may store and process your personal data, the following applies:

In the event that you have received the first payment and you recall your consent before the second payment, you forfeit your claim to the second payment. We will delete your halfway report from [www.feline-holidays.de](http://www.feline-holidays.de).

In the event that you have received the first and the second payment and you recall your consent, we will delete your halfway report and your final report from [www.feline-holidays.de](http://www.feline-holidays.de).

In the event that you have been awarded a scholarship due to social engagement activity and you recall your consent, we will delete your report from [www.feline-holidays.de](http://www.feline-holidays.de). If you recall your consent before payment has been made, you forfeit your claim to the scholarship.

We point out that we will store the application form and the required attachments, your bank account data and the value of the scholarship you have received for a period of ten years. The purpose is to be able to document the payments to relevant authorities.

### Submission of the application

With the submission of the application I confirm that I meet the requirements set out by Feline Holidays A/S Niederlassung Deutschland to be considered for a Feline Holidays Global Engagement Scholarship.

I have been informed that it is my responsibility that all four documents are attached, and that Feline Holidays A/S Niederlassung Deutschland will only process applications with all four attachments.

I consent that Feline Holidays A/S Niederlassung Deutschland stores and processes my personal data in accordance with the terms and conditions set out above.

I have been informed that I am entitled to recall my consent to allow Feline Holidays A/S Niederlassung Deutschland to store and process my personal data.

I hereby confirm that I have read the terms and conditions set out above and that I accept said terms and conditions.

Place

Date

Signature

Sign the application form and send it with the required attachments to [scholarship@feline-holidays.de](mailto:scholarship@feline-holidays.de).